



Job Description: Senior Security and Compliance Manager

Who we are

At 3CLogic, we are big believers that our people are the most important asset we have and that winning is a team sport.

3CLogic is a fast growing, ventured-backed, SaaS “startup” with our headquarters in Rockville, Maryland. Some of our roles are local to the main office and others are remote, but we have talented individuals working from everywhere as we continue to build our safety-first hybrid remote and in-person culture, and we care more about what you might bring to our team and where you want to go in your career than where you are located.

We realize you've very likely read tons of job descriptions that look a whole lot like this one. But what we can't put in words is why we would love to hear from you. You've heard the term "living in the gray area," right? Well, a great fit for 3CLogic is someone who wants to live in technicolor. There's never a gray moment here! We are all entrepreneurs at heart, who believe that when you bring your full self to work, the possibilities are infinite.

If your interest is piqued, let's chat! We'd love to show you, rather than tell you, what makes us special, and find a place in our organization where you can thrive.

What we do

Ever call a company or organization for help and wait on hold forever only to get to a person who can't help you? Well we are the ones that fix that!

3CLogic is a global provider of voice and SaaS solutions to enterprise and Global 2000 organizations worldwide. Organizations like healthcare companies, manufacturing firms, retail behemoths, and leading software firms leverage our technology and services every day to increase the quality of service to their customers, improve the performance of the agents serving them, and optimize how easy it is to manage it all. We make calling for help a positive experience for everyone!

A strategic ServiceNow partner, 3CLogic is paving the way for organizations to digitally transform customer and employee experiences, voice-enabled self-service, remote work, and the application of Artificial Intelligence to drive better customer outcomes.

We are growing quickly and are looking for energetic candidates seeking to join a fast-paced company and market!. Is that you? If so, please send a copy of your resume and cover letter.

Job Details:

Requirements:

Master's degree or equivalent in Computer Science, Information Technology, Engineering or related plus 5 years of experience in the job offered or as a Computer Software Professional OR a Bachelor's degree or equivalent in Computer Science, Information Technology, Engineering or related plus 7 years of experience in the job offered or as a Computer Software Professional.

Experience must include 5 years with information data or CyberSecurity and Cybersecurity compliance and policy creation. Background check required.



Job duties:

- Develop and maintain internal and external relationships critical to supporting the Company's CyberSecurity Incident Response Plan (CSIRP) and overall CyberSecurity Plan
- Ensure that the company attains and maintains SOC2 and GDPR certification
- Develop and deliver actionable reports that highlight current shortfalls in company-wide computer security best practices.
- Create action plans to mitigate company security shortfalls
- Advise management as subject matter expert on cybersecurity
- Plan, design, and monitor risk mitigation and compliance of security measures and policy procedures
- Manage responses to high-level information security issues
- Provide security program leadership in designing, procuring and implementing secure Information Technology solutions for enterprise wide application and infrastructure-related projects
- Perform information cybersecurity investigations as required
- Design security awareness and compliance training programs
- Consult on projects or project manage security development and implementation
- Implement corporate and departmental policies, procedures and service standards in conjunction with management
- Interpret and communicate work procedures and company policies to staff
- Develop and review operating procedures
- Establish metrics and prepare monthly reports
- Coordinate activities with other departments
- Maintain the security of confidential information. Supervise 2 Information Security Officers.

3CLogic, Inc. is an Equal Opportunity/Affirmative Action Employer committed to excellence through diversity. Employment offers are made on the basis of qualifications and without regard to race, sex, religion, national or ethnic origin, disability, age, veteran status, or sexual orientation.